



VICTORIAN YOUTH DEVELOPMENT PROGRAM

PREAMBLE

This policy assists to put in place the Policies and Guidelines that are part of the Victorian Government's Victorian Youth Development Program (VYDP)

The application of this policy is affected by one or more of the following, depending on which service provider is the focus of the program:

- Victorian Government Policy
- Victorian Law
- Commonwealth Civil Law
- Commonwealth Military Law

It is recognized that the current Service Provider for the VYDP at Hampton Park Secondary College (HPSC) is the Royal Australian Navy, via the Australian Navy Cadet (ANC) wing of the Australian Defence Force Cadet (ADFC) program.

This policy must be read in conjunction with ADFC, ANC and RAN policy, rules and guidelines, particularly relating to the Australian Navy Cadets Trainers Guide ABR 5127.

AT ALL TIMES the safety and welfare of any student and staff member who is a part of the VYDP is paramount, and forms a major focus of all aspects of the implementation of the program at the College.

1.0 PURPOSE

- 1.1 To implement the Victorian Youth Development Programme at Hampton Park Secondary College with the expertise that is needed so that all participants have access to, and maximize their experience of, the skill development and personal growth that is explicit in the program.

2.0 GUIDELINES

- 2.1 The position of VYDP Co-ordinator carries with it the role of both Duke of Edinburgh Co-ordinator and Commanding Officer of the ANC Unit at HPSC - Cadets In High School (CIHS) Hampton Park.
- 2.2 The VYDP Co-ordinator should be responsible to
- The School Council of HPSC
 - The Office of Youth Development
 - The RAN
- for all aspects of the administration of the VYDP at HPSC, including the welfare and discipline of all students undertaking official VYDP activities.
- 2.3 The VYDP Co-ordinator should ensure that as part of the guidelines for the implementation of the programme at the college, normal college camp and excursion procedures are followed.
- 2.4 Protocols relating to the availability of the programme to students attending from other colleges should be arranged between HPSC and that college. This applies also to the operation and administration of the programme regarding such students. Such protocols should form part of this policy.

3.0 IMPLEMENTATION

- 3.1 The VYDP program will cater for the different learning needs of its participants.
- 3.2 The VYDP will be open to any student attending HPSC and, if a protocol of operation has been reached with another secondary school, students from that secondary school.
- 3.3 The VYDP Co-ordinator will be responsible for administering a program that meets the need of all parties as mentioned in the purpose section.
- 3.4 The VYDP Co-ordinator will be responsible for developing and implementing an administrative program for the VYDP as it is to operate within the college, which will include the processes for application, selection and continued participation.
- 3.5 All participants in the VYDP must agree to abide by all requirements of the Service Provider in place at the time, along with any other requirements as outlined in the purpose section.

4.0 EVALUATION

- 4.1 This policy will undergo cyclic minor and major evaluation.
- 4.2 Both minor and major evaluation will follow the evaluation procedures outlined in the College Evaluation Policy