



EVALUATION

1.0 PURPOSE

- 1.1 To monitor the implementation and effectiveness of Policies.
- 1.2 To recommend Policy amendments.
- 1.3 To ensure best use is made of resources.

2.0 GUIDELINES

- 2.1 There are two forms of evaluation:
 - minor evaluation
 - major evaluation
- 2.2 A minor evaluation should involve a one page report.
- 2.3 A major' evaluation should involve a two page report.
- 2.4 All policies should be evaluated cyclically as detailed in the School Accountability Plan.

3.0 IMPLEMENTATION

- 3.1 Minor evaluations
 - 3.1.1 Minor evaluations will be undertaken by a team of staff.
 - 3.1.2 Minor evaluations will review "Implementation" - success indicators, areas of concern and recommendations.
- 3.2 Major evaluations
 - 3.2.1 Major evaluations will be undertaken by teams of staff and parents. A community member with expertise/interest may be seconded when required.
 - 3.2.2. Major evaluations will review
 - .whether purposes are being attended to
 - whether guidelines are being met
 - whether the Policy is being implemented as stated
 - .the successes
 - the concerns
 - whether the budget is appropriate and being expended as planned
 - recommendations.
 - 3.2.3 Data will be obtained through some/all of the following:
 - Student's work samples .
 - Checklists
 - Interviews

- General observations of student's attitudes and skill development
- Formal evaluation
- Surveys/questionnaires of staff/parents/ students
- DE&T and other external assessment on student progress.

- 3.2.4 In order to ensure that major evaluations are as objective as possible
 - The team will collect and collate appropriate information as required
 - The team will write a report on the basis of the information collected
 - The team will discuss the report with the relevant specialist/coordinator
 - The team will formulate recommendations based on the information in the report and discussions with the teachers concerned
 - The team will present the report and recommendations to the staff for comment.
- 3.3 Minor and major evaluations will be presented to the appropriate School Council Subcommittee for recommendation to School Council.
- 3.4 Recommendations made through minor and major evaluations will be addressed through the appropriate school planning groups.
 - 3.4.1 Recommendations will be taken into account when the program budget is being developed.
 - 3.4.2 The program team will develop the year's program in light of recommendations.
- 3.5 Major evaluation reports will be published for the wider school community after they have been accepted by the School Council.

4.0 EVALUATION

Evaluation will be completed to enable curriculum, budgeting and staffing recommendations to be implemented.